



REIMBURSEMENT OF EXPENSES

Please staple a purple “Reimbursement Form” to your expense receipt and drop the receipt into the Treasurer Pigeon Hole or in the Tuition Box. Reimbursement forms are to be found in the attached folder.

A check will be raised within a week and left in your child’s hanging folder for collection.

Complete the top half of the form only:

Name, Date, Amount & Reason for Purchase

**Any questions, please call Lynn Rimkus
646-0546**

No more tattered receipts to be lost in my pockets.....hard to lose purple!!